



Invitation for Bids

for

**Town of Benson NAPA Stormwater
Project**

Bid From: _____

General Information and Bid Submission Requirements:

- Submit bids to:
Town of Benson
C/O Kimberly Pickett, Assistant to Town Manager
303 E. Church St,
Benson, NC 27504
- Submit all bids by **2:00pm on Friday, May 31, 2019**. At that time bids will be publicly opened within the Benson Room of Town Hall Conference Center.
- The contract will be awarded at the next Town of Benson Board of Commissioners meeting on June 11, 2019. The time for award may be extended for up to 30 additional days by mutual agreement between the Town and the apparent lowest responsive and responsible bidder.
- Questions concerning this invitation for bids must be submitted in writing to: **Kimberly Pickett, Assistant Town Manager, 303 E. Church St, Benson, NC 27504 before 5:00pm on Thursday, May 23, 2019**. Questions may be delivered, mailed, or faxed. Written responses will be mailed or faxed to all bidders on record as having picked up the Invitation for BID.
- A bidder may correct, modify, or withdraw a bid by written notice received by the Town prior to the time and date set for the bid opening. Bid modifications must be submitted in a sealed envelope clearly labeled "Modification No. ___." Each modification must be numbered in sequence, and must reference the original Invitation for BID.
- After the bid opening, a bidder may not change any provision of the bid in a manner prejudicial to the interests of the Town.
- If, at the time of the scheduled bid opening, the Town Hall is closed due to uncontrolled events such as fire, snow, ice, wind, or building evacuation, the bid opening will be postponed until 2:00pm on the next normal business day. Bids will be accepted until that date and time.
- Bid submission should be presented in a sealed envelope clearly marked "**Town of Benson NAPA Stormwater Project**"
- Bid must include a **non-collusion form**, **bid pricing sheet**, and **references**
- Proof of General Liability Insurance and Workers Compensation will be required prior to start of work.

- Proof of Workers Compensation Coverage will be required before work is started.
- A bid must be signed as follows: 1) if the bidder is an individual, by her/him personally; 2) if the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner; and 3) if the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.
- It will be required to provide a list of Subcontractors used for this project. The Town of Benson is requesting that the contractor bidding on this project utilize the HUB certified Subcontractors/Vendors. **This project has a 10% goal of HUB participation.** A list of HUB Subcontractors/Vendors can be found at <http://ncadmin.nc.gov/businesses/hub>

Contract Provisions

- This project consists of removal of existing 36" storm line and installation of precast box culvert located at the former NAPA Site, 315 N Wall St, Benson, NC 27504
- Preconstruction meeting: The contractor shall contact Kimberly Pickett, Assistant Town Manager, at (919) 894-3553 or by email at kpickett@townofbenson.com to arrange a preconstruction conference by June 26, 2019.
- Bond Requirement: Performance bond required upon award of contract, shall be furnished in the amount of 100% of the bid price.
- Retainage Amount: 10% will be retained on any and all payments until satisfactory completion of work, as approved by the Public Utilities Director, Tim Robbins.
- Mobilization: Mobilization will be paid as a lump sum item for initiation of work. Mobilization should not exceed 5% of the Total Contract Cost.
- Warranty: Contractor shall guarantee all materials and workmanship for a period of one (1) year from the date of acceptance. Warranty items shall be addressed immediately if defects are found at any time during the one-year period.
- Prosecution of Work: The Contractor will be required to prosecute the work in a continuous and uninterrupted manner from the time work begins until completion and final acceptance. The Contractor will not be permitted to suspend operation except for reasons beyond his/her control or except when authorized by the Public Utilities Director. In the event that the Contractor's operations are suspended in violation of the above provision, the sum of \$100.00 per day will be charged to the Contractor for every calendar day that such suspension takes place.
- Construction Limits: Limits of Disturbance and temporary construction easements will be staked by Town of Benson prior to beginning of work. Any activity outside of the designated limits will not be allowed. Contractor must provide two (2) weeks' notice prior to beginning work to allow for survey and staking. Contractor is responsible for any necessary alignment or elevation staking. A Professional Licensed Surveyor must provide this work.
- Driveways and Private Property: The Contractor shall maintain access to driveways for all property owners during the life of the project unless otherwise identified in plans.

Existing surface conditions within limits of disturbance must be restored to like or better conditions; ABC Stone, Asphalt, Turf, Shrubbery, etc. Restoration of surface condition will be considered incidental.

- Sub-surface Information: There is no sub-surface information on this project. All excavation shall be considered unclassified.
- Locating Existing Underground Utilities: The Contractor shall be responsible for locating all underground utilities prior to excavation.
- Utility Conflicts: The Contractor shall notify the Public Utilities Director immediately in the event that a conflict with an existing utility will have an impact on plan, phasing, or schedule of project.
- Sediment and Erosion Control: Best Management Practices shall be implemented by the Contractor to avoid erosion and offsite sedimentation.
- Traffic Control: All traffic control items and procedures must be in accordance with MUTCD manual. Contractor must maintain at least one lane of traffic on impacted roadways at all times.
- Specification for Materials and Work: All materials and work as related to the culvert shall be in accordance with 2018 NCDOT Standard Specification and Standard Drawings.
- Drainage: All construction must be performed dry. Dike and Pump around procedures must be implemented to convey stream flow during the life of the project. See plan detail for pump plan.
- Pipe Connection: Contractor is responsible for providing plan for precast or cast in place junction box and tie-in to existing NCDOT structure.
- Waste Material: Any waste materials that cannot be utilized must be transported off site for acceptable recycling or disposal
- Payment: Upon completion of work, a contractor shall submit an invoice for payment to the Town of Benson. All quantities will be verified by the Public Utilities Director prior to approval for payment. Monthly pay estimates will be accepted. All invoices must show the required 10% retainage deduction.
- Full size plans available upon request at Town Hall, located at 303 E Church St, Benson, NC 27504

Date of Availability

- Date of availability for this contract is **June 12, 2019**
- The completion date for this contract is **October 18, 2019**
- Liquidated Damages will be assessed at value of **\$100 per calendar day**.

Work Times

- Unless otherwise approved by the Public Utilities Director, no work shall be performed on Saturdays, Sundays, and Legal State Holidays. Work shall be performed only during the hours of 8:00 am and 5:00 pm.

Contract Award

- The contract will be awarded to the responsive and responsible bidder offering the lowest total price for all items.

Certificate of Non-Collusion

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature of individual submitting bid or proposal

Name of business

List of References

Reference 1 Name and Contact Information

Reference 2 Name and Contact Information

Line Item Bid Quantities

Description	Quantity		Unit Cost	Total Cost
Mobilization	1	LS		
12' Span x 4' Tall x 7.85' Long Type 1 Box Culver Top Slab	38	EA		
12' Span x 4' Tall x 7.85' Long Type 1 Box Culver Base	38	EA		
Cast-in-place Junction Box	1	EA		
Storm pipe removal	282	LF		
Earthwork	810	CY		
Silt Fence	222	LF		
Grass Seed/Fertilizer/Straw Mulch	1,622	SY		
Bedding Stone (#57)	200	TN		
Stone Construction Entrance	1	EA		

Total Cost: _____

Submittal Guidelines

- To be considered for this project, please submit the entire proposal with the information requested below no later than **2:00pm on Friday May 31, 2019.**

Company Name: _____

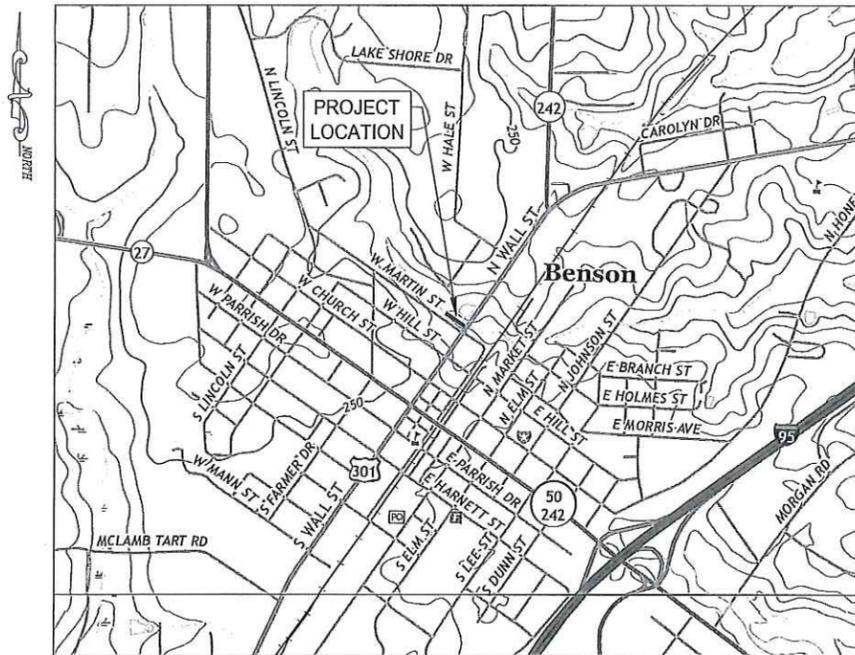
Company Address: _____

Contact Person: _____

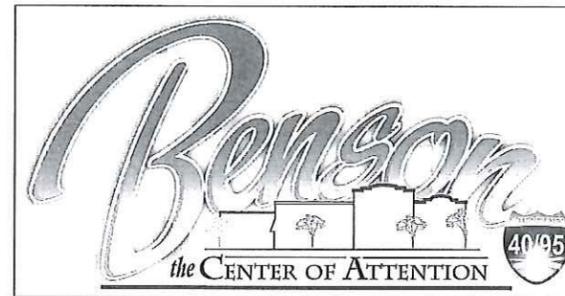
Telephone: _____

TOWN OF BENSON NORTH CAROLINA FORMER NAPA STORE STORM DRAIN REPLACEMENT

FEBRUARY 2019



VICINITY MAP
1" = 1,000'



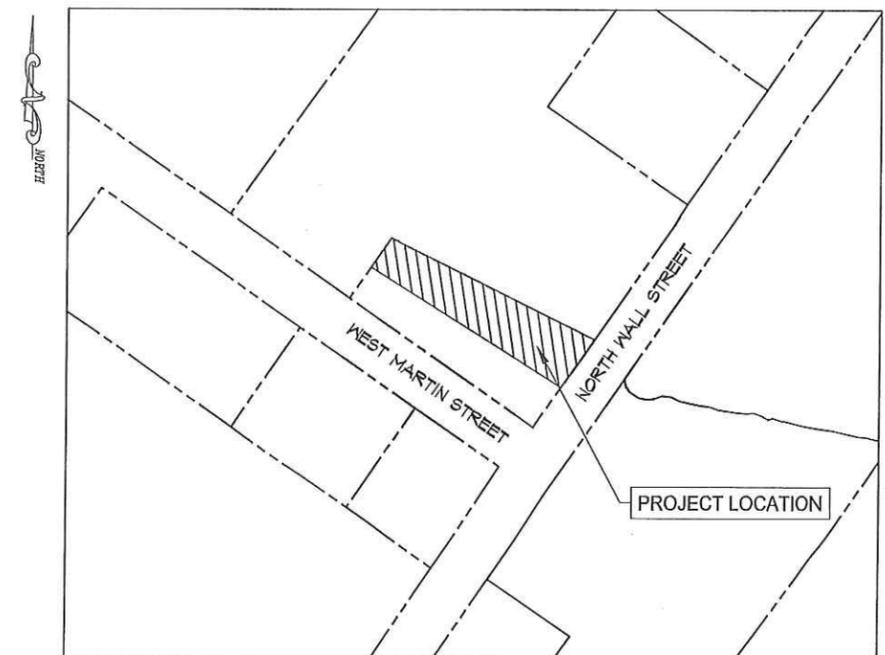
MAYOR
JERRY M. MEDLIN

MAYOR PRO-TEM
CASANDRA P. STACK

BOARD OF COMMISSIONERS

CASANDRA P. STACK DR. R MAX RAYNOR, JR.
MAXINE HOLLEY JIM JOHNSON
DEAN McLAMB WILLIAM NEIGHBORS

TOWN MANAGER
MATTHEW ZAPP



PROJECT AREA MAP
1" = 100'



 	MORRIS & RITCHE ASSOCIATES OF NC, PC ENGINEERS, ARCHITECTS, PLANNERS, SURVEYORS AND LANDSCAPE ARCHITECTS 5605 CHAPEL HILL RD, STE 112 RALEIGH, NC 27607 (984) 200-2103 WWW.MRAGTA.COM © 2019 MORRIS & RITCHE ASSOCIATES, INC.																					
	COVER SHEET FOR FORMER NAPA AUTO STORE TOWN OF BENSON JOHNSTON COUNTY, NC																					
<table border="1"> <thead> <tr> <th>DATE</th> <th>REVISIONS</th> <th>JOB NO.: 20205</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td>SCALE: AS SHOWN</td> </tr> <tr> <td> </td> <td> </td> <td>DATE: 02/01/2019</td> </tr> <tr> <td> </td> <td> </td> <td>DRAWN BY: DRT</td> </tr> <tr> <td> </td> <td> </td> <td>DESIGN BY: DRT</td> </tr> <tr> <td> </td> <td> </td> <td>REVIEW BY: JBG</td> </tr> <tr> <td> </td> <td> </td> <td>SHEET: 1 OF 3</td> </tr> </tbody> </table>	DATE	REVISIONS	JOB NO.: 20205			SCALE: AS SHOWN			DATE: 02/01/2019			DRAWN BY: DRT			DESIGN BY: DRT			REVIEW BY: JBG			SHEET: 1 OF 3	
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