



## **Employment Opportunity Museum Associate**

The Benson Museum of Local History is searching for a Museum Associate. This position assists with all operations of the museum. The ideal candidate will have a love of both history and people. The anticipated start date for this position is November 1, 2023.

**Duties:** This position serves as the frontline customer service attendant for all museum visitors. Responsibilities include, but are not limited to, opening, and closing the museum, answering phones, assisting museum guests, working with the curation, storage and organization of the museum collection. The Museum Associate attends and assists with special events as needed and performs all other duties as assigned.

**Salary:** \$12.50 per hour.

**Hours:** This position will average 18 to 19 hours per week.

**Desired Education/Experience:** We are seeking applicants with a minimum of a high school diploma, relevant customer service experience and knowledge of museum practices and the local history of the Town of Benson.

**To Apply:** This position is open until filled. Applicants must submit a **Town of Benson Application, resume, and portfolio of any related work.** The Town of Benson application can be picked up at Town Hall or printed from the Town's website: <http://www.townofbenson.com/2201/Employment>. **Applications and resumes must be mailed to P.O. Box 69, Benson, NC 27504-0069, hand delivered to 303 East Church Street, Benson, NC 27504 or emailed to Scott Tart, Town of Benson Human Resources Director, at [start@townofbenson.com](mailto:start@townofbenson.com).**

The Town of Benson is an equal opportunity employer.