



Invitation for Bids

for

**Mitchell-Nance Pickleball Court  
-General Construction Contract**

Bid From: \_\_\_\_\_

### General Information and Bid Submission Requirements:

- Submit bids to:  
**Town of Benson**  
**C/O Jay Murray, Project Manager**  
**303 E. Church St,**  
**Benson, NC 27504**
- Submit all bids by **10:00am on Friday, January 24, 2025**. At that time bids will be publicly opened within the Town of Benson Town Hall – Meeting Room.
- The contract will be awarded at the next Town of Benson Board of Commissioners meeting on February 11, 2025. The time for award may be extended for up to 30 additional days by mutual agreement between the Town and the apparent lowest responsive and responsible bidder.
- If, at the time of the scheduled bid opening, the Town Hall is closed due to uncontrolled events such as fire, snow, ice, wind, or building evacuation, the bid opening will be postponed until 2:00pm on the next normal business day. Bids will be accepted until that date and time.
- Bid submission should be presented in a sealed envelope clearly marked **“Mitchell-Nance Pickleball Court-General Construction Contract”**

### Description of Work

- Construction of four (4) pickleball courts with fencing, netting, court lines and necessary appurtenances.

### Date of Availability

- Date of availability for this contract is **February 17, 2025**
- The completion date for this contract is **June 16, 2025**
- Liquidated Damages will be \$100 dollars per day.

### Work Times

- Unless otherwise approved by the Parks & Recreation Director, work shall be performed only during daylight hours per town ordinance and prohibited on Saturdays, Sundays, and Legal State Holidays.

### Submittals

- All submittals must be approved in writing by the Project Manager.
- Contractor must make submittal for all materials, fixtures, appurtenances, etc. as noted on plan sheets.
- Submittal must always include 2 alternates that are same or like in quality. If additional charge is associated with alternates, it must be noted in submittal. Alternates do not have to be submitted for structural items.

### Value Engineering

- Value engineering will be considered. Recommendations must be submitted in writing for change order.

### Utilities

- Utility connections will be provided by owner.

## Identification of HUB Certified/Minority Business Participation

- HUB goal is established as an effort to utilize HUB Certified/Minority businesses in Town projects. MBForm2002 included in the bid package must be completed and included in bid submittal. Please make effort to identify HUB/MBE to participate in the project.

## Locations

- The site is located at 503 E. Hill St, Benson, NC 27504

## Site Work

- 80' x 128' Outdoor Pickleball facility
- 10' Spacing around each court
- Architectural Design and Specifications
  - Procurement of Architectural Plans & Specifications
- Grading to level area
- Concrete
  - 6" gravel sub base – hauled, spread, compacted and graded.
  - Moisture barrier 10ml (or 2 – 6mm layers)
  - Steel wire mesh
  - Concrete form and pour with expansion cuts made outside playing surface.
  - 40 day cure time
  - Acid wash of entire surface
  - Acrylic Adhesion promoter application
  - Double Resurface coating application
  - Double acrylic paint coating of entire court – with choice of colors.
- Fencing
  - 9 gauge, 2" mesh, black polyester coated chain link on all fencing. All posts to receive concrete footings prior to slab install.
  - Perimeter fencing to be 8'
  - Fence between courts to be 4'
  - (2) 4' wide walk gates to enter court area
  - 6' tall windscreen installed on 8' perimeter fence 1' off ground. Does not include partition fencing.
- Pickleball Courts
  - Court preparation and removal of birdbaths of more than 1/8<sup>th</sup> inch depth
  - Apply concrete primer to slab
  - Game lines for four (4) pickleball courts exact measured and painted on the surface with acrylic outdoor paint.
  - Apply 2 coats of acrylic resurface across entire slab
  - Apply 2 coats of color in court areas
  - Seal and paint court lines
  - Install Pickleball posts and nets

## Permitting

- All permits will be the responsibility of the general contractor to be obtained at Town of Benson Inspections Department.

**Certificate of Non-Collusion**

The undersigned certifies under penalties of perjury that this bid proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the work “person” shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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Signature of individual submitting bid or proposal

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Name of business

**List of References**

Reference 1: Name & Contact Information

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Reference 2: Name & Contact Information

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Submittal Guidelines

To be considered for the project, please submit the entire proposal with the information requested below no later than **11:00am on Wednesday, January 22, 2025.**

Total Lump Sum Bid – Annual Amount: \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**INSTRUCTIONS TO BIDDERS  
AND  
GENERAL CONDITIONS OF THE CONTRACT**

**STANDARD FORM FOR CONSTRUCTION PROJECTS  
TOWN OF BENSON, NORTH CAROLINA**

**This document is intended for use on Town of Benson capital construction projects and shall not be used on any project that is not reviewed and approved by the Town of Benson Public Works Department and Town Attorney. Extensive modification to the General Conditions by means of “Supplementary General Conditions” is discouraged.**



## **I. INSTRUCTIONS TO BIDDERS**

**For a proposal to be considered it must be in accordance with the following instructions:**

### **1. PROPOSALS**

Proposals must be made in strict accordance with the Form of Proposal provided therefore, and all blank spaces for bids, alternates, and unit prices applicable to bidder's work shall be properly filled in. When requested alternates are not bid, the proposer shall so indicate by the words "No Bid". Any blanks shall also be interpreted as "No Bid". The bidder agrees that bid on Form of Proposal detached from specifications will be considered and will have the same force and effect as if attached thereto. Photocopied or faxed proposals will not be considered. Numbers shall be stated both in writing and in figures for the base bids and alternates. If figures and writing differ, the written number will supersede the figures.

Any modifications to the Form of Proposal (including alternates and/or unit prices) will disqualify the bid and may cause the bid to be rejected.

The bidder shall fill in the Form of Proposal as follows:

- a. If the documents are executed by a sole owner, that fact shall be evidenced by the word "Owner" appearing after the name of the person executing them.
- b. If the documents are executed by a partnership, that fact shall be evidenced by the word "Co-Partner" appearing after the name of the partner executing them.
- c. If the documents are executed on the part of a corporation, they shall be executed by either the president or the vice president and attested by the secretary or assistant secretary in either case, and the title of the office of such persons shall appear after their signatures. The seal of the corporation shall be impressed on each signature page of the documents.
- d. If the proposal is made by a joint venture, it shall be executed by each member of the joint venture in the above form for sole owner, partnership or corporation, whichever form is applicable.
- e. All signatures shall be properly witnessed and notarized.
- f. If the contractor's license of a bidder is held by a person other than an owner, partner or officer of a firm, then the licensee shall also sign and be a party to the proposal. The title "Licensee" shall appear under his/her signature.

Proposals should be addressed as indicated in the Advertisement for Bids and be delivered, enclosed in an opaque sealed envelope, marked "Proposal" and bearing the title of the work, name of the bidder, and the contractor's license number of the bidder. Bidders should clearly mark on the outside of the bid envelope which contract(s) they are bidding.

Bidder shall identify on the bid, the minority businesses that will be utilized on the project with corresponding total dollar value of the bid and affidavit listing good faith efforts or an affidavit indicating work under contract will be self-performed, as required by G.S. 143-128.2(c) and G.S. 143-128.2(f). Failure to comply with these requirements is grounds for rejection of the bid.